

Republic of the Philippines
 Calamba Water District
 Lakeview Subd., Halang, Calamba City
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**Minutes of the Pre-Bid Conference for the
 Supply of Labor and Materials of Pressure
 Transmitter Control System of Laguna Hills and
 Woodlands Pumping Stations Located at Brgy. Pansol
 and Puting Lupa respectively (Rebidding)
 (CWD 07-2021) (ABC Php 1,033,386.04)**

Present were:

ENGR. JOSELITO A. GILLERA	----	BAC Chairman
ENGR. ELIZALDY O. NOVILLOS	----	BAC Vice Chairman
MS. MARIA CARMELA M. ELEPAÑO	----	BAC Member
MS. JULIANA S. HACA	----	BAC Member
ENGR. ROLANDO V. BARO	----	BAC Member
MR. EMANUEL B. CAPULONG	----	TWG Head
MR. RONNIE G. SIERVA	----	BAC Secretariat Head
MS. BEVERLY JOY B. ACIERTO	----	BAC Secretariat Member

Absent

MR. ANATOLIO C. MAIQUEZ	----	CWD Association
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End User/s:

ENGR. FERNANDO H. ARELLANO, JR.	----	Engineering Department
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Bidder/s:

1. Mr. Benedicto Baquiran	----	Envirocool Corporation
2. Mr. Ramon Boy Espedido	----	Envirocool Corporation
3. Mr. Ric Inion	----	Envirocool Corporation
4. Ms. Vanessa Valencia	----	Yuyuna Engineering Supplies & Services
5. Mr. Raymond Ricohermoso	----	Yuyuna Engineering Supplies & Services
6. Mr. Noli Yap	----	BJ Marthel International, Inc.
7. Mr. Florante Naniono, Jr.	----	BJ Marthel International, Inc.

1. **I. BUSINESS MATTERS:**

2. There being a quorum, the **pre-bid conference** for the **Supply of Labor and Materials of**
3. **Pressure Transmitter Control System of Laguna Hills and Woodlands Pumping**
4. **Stations Located at Brgy. Pansol and Puting Lupa respectively (Rebidding) (CWD 07-**
5. **2021)** started at exactly 01:23pm on February 18, 2021, at the 2nd Floor of CWD Warehouse
6. Building, Lakeview Subdivision, Halang, Calamba City, Laguna
7. Ms. Elepaño led the Prayer asking for Divine Guidance.

8. **II. MEETING PROPER:**

9. Engr. Gillera being the BAC Chairman presided the meeting.
10. The BAC officers, members, and end-user were introduced by the BAC Chairman.
11. Thereafter, the prospective bidders were acknowledged.
12. The body was informed that invitations were sent to the Commission on Audit – Water
13. District Group, Laguna Chamber of Commerce and Industry, and Philippine Institute of Civil
14. Engineers – Laguna Chapter to act as observers to the proceedings but no-one attended the
15. meeting.
16. It was emphasized that only one (1) original copy in separate envelopes will be submitted for
17. the eligibility & technical components and that of the financial component. It was cited
18. further that the procuring entity may still request additional copies, either hard or soft copy,
19. of these documents. Also, it was noted that signing on each and every page of these
20. documents by the official signatory or representative of the company is no longer required.
21. Upon thorough deliberation of the bidding documents and technical specifications, it was
22. noted that a bid bulletin shall be issued by the BAC indicating the following amendments:
23. *I.* On the required SLCC – extending the requirement for the submission of contract similar

24. to the Project from the date of submission and receipt of bids to three (3) years and that the
25. SLCC shall then refer to Supply, Installation, Testing and Commissioning of Pressure
26. Transmitter Control System/ Instrumentation Pressure Control and Electrical System;
27. 2. On clause 5.3 Section II – Instruction to Bidders – SLCC must be at least equivalent to the
28. aggregate amount of at least two (2) completed similar contracts of which should be
29. equivalent to at least fifty percent (50%) in the case of non-expendable supplies and
30. services; and 3. On the drawings – to revise cut-in of Laguna Hills Water System while cut-
31. in for Woodlands Water System will be specified.
32. Section VIII of the Bidding Documents was also discussed by Engr. Gillera to the
33. prospective bidders.
34. On the other hand, it was explained that notarial of contract agreements will be done only by
35. the CWD legal counsel and that notarial fee will be at one percent (1%) of the ABC.
36. On clause 21.2 - Bid Data Sheet, the chairman made it clear that the documents specified
37. under the clause are requirements of the CWD Legal Counsel who will notarized the contract
38. agreement for him to determine the validity of the authorized signatory of the company. The
39. documents specified therein shall be submitted by the responsive bidder.
40. Lastly, it was noted that during installation or conduct of the project, the pump will be
41. temporarily shutted down.
42. There being no other matters to be discussed, the **pre-bid conference** for the **Supply of**
43. **Labor and Materials of Pressure Transmitter Control System of Laguna Hills and**
44. **Woodlands Pumping Stations Located at Brgy. Pansol and Puting Lupa respectively**
45. **(Rebidding) (CWD 07-2021)** was adjourned at exactly 02:30pm.

46. I hereby certify to the correctness of the foregoing minutes.

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BEVERLY JOY B. ACIERTO
BAC Secretariat Member

Noted by:

Joelito A. Gillera
ENGR. JOSELITO A. GILLERA
BAC Chairman